

Children's Board Family Resource Centers in Brandon
MINUTES - Family Community Advisory Council Meeting
Date: 1/3/2017

In Attendance: Lydia Cortes, Harold Butts, Dawn Ivey, Muthoni Harris, Anita Morales, Elice Robetor, Erica Knight Merritt, Sandy Collins, Danielle Soler and Ligia Vigo

Agenda Item	Discussion	Action(s) to be Taken	Responsible Person(s)	Date Due
Approval of Minutes	Last month's minutes were reviewed and approved.			
Data Review	Monthly demographics and utilization: Reviewed the ANTS™ Utilization data for the month of November 2016. FCAC Attendance: Council met the goal of 5 Council members attending 7 meetings for last year's fiscal year.			
Topics for Review from Partnership Meeting	Partnership Meeting: Wed. January 25 th @ Children's Board Family Resource Centers, Central Tampa	Confirm with Ligia if interested in attending.	FCAC/Ligia	01/17/2017
Budget Update and Decisions	Budget was discussed. Balance is \$1732.74 Planning Committees: <ul style="list-style-type: none"> • Holiday Gathering – Event held on Dec 17th 2016. The children enjoyed Bits N' Pieces Puppet Theatre. Actual amount spent was \$357.18 out of \$400 budgeted amount. • Celebrating Diversity – Event to be scheduled in Feb. 2017. • Summer Programming – June –Aug. 2017 	Celebrating Diversity Planning Committee to meet Summer Programming Committee to begin brainstorming ideas	Planning Committee Planning Committee	02/2017 Ongoing
Suggestion Box Review	Review Suggestions: 1 A lot of children get bikes in December. Suggest scheduling Bike Safety for the family in December or January instead of scheduling in June as Father's Day event.	Share suggestion with St. Joseph's Children's Wellness and Safety Center	Ligia/Anna Hamby	01/2017
Center Programming and Center Appearance	<ul style="list-style-type: none"> • Creative Learning: Ligia shared suggestion with Baby Bungalow regarding scheduling class in the afternoon. Baby Bungalow is checking into facilitator availability. 	Pending Baby Bungalow facilitator availability	Baby Bungalow	Ongoing

Upcoming Center Events	<ul style="list-style-type: none"> • Child Development Class Registrations: Wednesday, Jan. 4th 9am- 2pm & Friday, Jan. 6th 9am-12pm • VPK Enrollment Thursday, 2pm- 5pm by Appt. • Family Fun Night: Friday, Jan. 13th @ 6pm 	VPK enrollment pending training from Early Learning Coalition.	Early Learning Coalition	01/2017
Announcements/Other/Adjourn	<ul style="list-style-type: none"> • Announcements: • Next meeting date and time: Tuesday, February 7th @ 6pm • Adjourn meeting: The meeting was adjourned at 7:15pm 1/3/17 			