

Children's Board Family Resource Centers in Brandon
MINUTES - Family Community Advisory Council Meeting
Date: 1/2/2018

In Attendance: Muthoni Harris, Harold Butts, Erica Knight Merritt, Dawn Ivey, Anita Morales, Elice Robetor, Maria Diez, Danielle Soler, and Ligia Vigo

Agenda Item	Discussion	Action(s) to be Taken	Responsible Person(s)	Date Due
Approval of Minutes	Reminder to sign in to ANTS™. Last month's minutes were reviewed and approved.			
Data Review	Monthly demographics and utilization: Utilization data is not currently available due to ANTS™ improvements being done. FCAC Attendance: New goal of 5 Council members attending at least 7 meetings.	Share reports when available.	Ligia Vigo	
Topics for Review from Partnership Meeting	FCAC Commitment Form: Members present signed the FY18 commitment form.	Submit to HSC	Ligia	Jan. 2018
Budget Update and Decisions	Budget Update: Budget Balance: \$1,937.40 Holiday Gathering Budget: \$400; actual spent: \$327.00. Committee discussed event: Bits 'N Pieces Puppet Theatre did a great job in keeping families engaged. Everyone enjoyed the event.	Recommendation to provide regular sugar cookies as an easy snack. Also, do not need additional arts & crafts project if Bits N' Pieces Puppet Theatre is conducting the show because it already provides an activity. Celebrating Diversity: Planning Committee to meet after meeting.	Planning Committee	1/2/2018
Suggestion Box Review	Review Suggestions: None			
Center Programming and Center Appearance	Parent Engagement Opportunities: Members continued discussing ideas including painting rocks. Discussed child friendly movie options for upcoming Family Fun Night such as Cars 3.	Implement ideas as possible.	Ligia/Center Staff	Ongoing
Upcoming Center Events	Ice Cream Social: Friday, Jan. 9 th @ 11am Family Fun Night: Friday, Jan. 12 th @ 6pm	Attend and recruit others to attend.	FCAC	Jan. 2018
Announcements/Other/Adjourn	<ul style="list-style-type: none"> ● Next meeting date and time: Tuesday, Feb. 6th @ 6:00pm ● Adjourn meeting: The meeting was adjourned at 6:55pm 			