

**Children's Board Family Resource Centers in Brandon**  
**MINUTES - Family Community Advisory Council Meeting**  
**Date: 10/3/2017**

**In Attendance:** Muthoni Harris, Erica Knight Merritt, Dawn Ivey, Anita Morales, Maria Diez, Elice Robetor and Danielle Soler

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action(s) to be Taken</b>	<b>Responsible Person(s)</b>	<b>Date Due</b>
<b>Approval of Minutes</b>	Last month's minutes were reviewed and approved.			
<b>Data Review</b>	<b>Monthly demographics and utilization:</b> Reviewed the ANTS™ Utilization data for the month of August 2017. <b>FCAC Attendance:</b> Council met goal with 6 members attending at least 7 meetings.			
<b>Topics for Review from Partnership Meeting</b>	<b>Parent Connection App:</b> There's a new App that allows people to find resources in their zip codes. The App brings up the Family Resource Centers. Council members downloaded the App to see how it works. Those with iphones could not easily find the App on the Apple Store. It was found after searching for Healthy Start. It was easily found by those using Android phones. It's not available on Windows phones.	Suggestion to advice those with iphones to search for Healthy Start Parent Connection	Healthy Start	11/2017
<b>Budget Update and Decisions</b>	<b>Budget Allocations for FY 17-18:</b> The budget will be set in the next meeting as many Council members were not in attendance. The budget for the October Fall Festival Event was set at \$300. <b>Planning Committee Sign up for FY 17-18:</b> Council members who were present signed up for various committees.			
<b>Suggestion Box Review</b>	<b>Review Suggestions:</b> None			
<b>Center Programming and Center Appearance</b>	<b>Use of Facility Request</b> <ul style="list-style-type: none"> <li>● <b>Special Needs Families &amp; Community with MacDill Air Force Base</b> - a contact who works with families who have children with special needs from MacDill Air Force Base would like to use our Center for parent workshops. She is also willing to open up free presentations to the Center families and community as well.</li> </ul>	FCAC felt this would be beneficial for community and approved this request to use the Center's facilities.	FCAC/Center	11/2017

<b>Upcoming Center Events</b>	<ul style="list-style-type: none"> <li>● <b>Fall Festival:</b> Thursday, Oct. 26<sup>th</sup> @ 11:00am</li> </ul>	Attend and recruit others to attend.	FCAC	Ongoing
<b>Announcements/Other/Adjourn</b>	<ul style="list-style-type: none"> <li>● <b>Next meeting date and time:</b> Tuesday, Nov. 7<sup>th</sup> @ 6:00pm</li> <li>● <b>Adjourn meeting:</b> The meeting was adjourned at 7:20pm</li> </ul>			