

**Children's Board Family Resource Centers in Brandon**  
**MINUTES - Family Community Advisory Council Meeting**  
**Date: 11/7/2017**

**In Attendance:** Muthoni Harris, Erica Merritt Knight, Lydia Cortes, Dawn Ivey, CJ Ivey, Cindy Sampson, Elice Robetor, Anita Morales, Maria Diez, Danielle Soler, and Ligia Vigo

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action(s) to be Taken</b>	<b>Responsible Person(s)</b>	<b>Date Due</b>
<b>Approval of Minutes</b>	Reminder to sign in to ANTS™. Last month's minutes were reviewed and approved.			
<b>Data Review</b>	<b>Monthly demographics and utilization:</b> Reviewed the ANTS™ Utilization data for the month of September 2017. <b>FCAC Attendance:</b> New goal of 5 Council members attending at least 7 meetings.			
<b>Topics for Review from Partnership Meeting</b>	<b>Fiscal Year 2018:</b> Children's Board has charged the Children's Board Family Resource Centers with elevating our standards. The Centers are expanding services to families. The Centers have two new focus areas to make sure children are ready to learn and that families are supported. The staffing structure changed to support these changes: <ul style="list-style-type: none"> <li>- Danielle Soler's new title is Lead Family Resource Specialist</li> <li>- Beth Keeney is now a Family Resource &amp; Service Coordinator.</li> </ul> The Centers will continue to provide child development and health and safety classes.			
<b>Budget Update and Decisions</b>	<b>Budget Allocations for FY18 FCAC sponsored events:</b> Holiday Gathering: \$400 Celebrating Diversity: \$300 Hurricane Preparedness: \$200. The remainder of the budget will be utilized mostly for summer programming. Discussed Fall Festival held on Oct. 26 <sup>th</sup> . Event budget: \$300. Actual amt. spent \$235.	Implement Fall Festival recommendations next year.  Holiday Gathering Planning Committee to meet.	FCAC/Center Staff  Committee/Staff	Oct. 2018  Dec. 2017

	<p>Movie, craft, and refreshments were provided. Suggested having more activities for children such as games, bowling, ring toss, crafts, etc. along with holiday movie.</p> <p>Planning Committee Sign-up sheet was handed to FCAC members.</p>			
<b>Suggestion Box Review</b>	<b>Review Suggestions:</b> None			
<b>Center Programming and Center Appearance</b>	<p><b>Mobile Medical Clinic:</b> Clinic schedule has slightly changed along with services offered at the Brandon Center. It is now scheduled from 10am-3pm along with hearing &amp; vision screenings. Also, walk-in immunization clinic will be offered 3-5pm with vision screening available until 6pm.</p> <p><b>Health Insurance Marketplace Assistance:</b> Assistance will be available by appointment on Mondays from 9:30am-12:30pm.</p> <p><b>ACCESS &amp; KidCare Assistance:</b> Assistance for ACCESS and KidCare will be available on an additional day - Thursdays from 9:30am-12:30pm (except first Thursday of each month, no appointment needed).</p>	Let community members know about new and expanded services.	FCAC	Ongoing
<b>Upcoming Center Events</b>	<p><b>Giving Thanks Raffle:</b> Nov. 16<sup>th</sup> from 9am-6pm. Families may visit Center to receive a ticket to win a turkey. Discussed ideas for next year's Giving Thanks Event such as community dessert potluck with children's activities and turkey raffle.</p>	Plan to schedule a Giving Thanks Event with community dessert potluck.	Center Staff	Nov. 2018
<b>Announcements/Other/Adjourn</b>	<ul style="list-style-type: none"> <li>• <b>Next meeting date and time:</b> Tuesday, Dec. 5<sup>th</sup> @ 6:00pm</li> <li>• <b>Adjourn meeting:</b> The meeting was adjourned at 7:30pm</li> </ul>			