

**Children's Board Family Resource Centers in Brandon**  
**MINUTES - Family Community Advisory Council Meeting**  
**Date: 4/3/2018**

**In Attendance:** Muthoni Harris, Erica Knight Merritt, Dawn Ivey, Chris Ivey, Anita Morales, Elice Robetor, Cindy Sampson, Danielle Soler, and Ligia Vigo

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action(s) to be Taken</b>	<b>Responsible Person(s)</b>	<b>Date Due</b>
<b>Approval of Minutes</b>	Reminder to sign in to ANTS™. Last month's minutes were reviewed and approved.			
<b>Data Review</b>	<b>ANTS™ III:</b> New system has been installed.			
<b>Topics for Review from Partnership Meeting</b>	<b>New Children's Board Family Resource Centers Program Manager:</b> Mary Martinez-Drovie began in March.			
<b>Budget Update and Decisions</b>	<p><b>Budget Update:</b> Budget Balance: \$1,576.32.</p> <p><b>Hurricane Preparedness Planning Committee:</b> Council allocated \$200.00 for event. Pillowcase Project through Red Cross is scheduled on June 23<sup>rd</sup> @ 11am for children in 3<sup>rd</sup> – 5<sup>th</sup> grades.</p> <p><b>Sponsor a Program (Summer) Planning Committee:</b> Budget will be \$1376 for summer programming. Reviewed last year's attendance of summer events and discussed recommendations for this year. In the process of scheduling Bits N' Pieces Puppet Theatre, Mad Science, activities for End of Summer Party.</p>	<p>Hurricane Preparedness will consist of providing information in June. Purchase supplies for prizes. Participants may visit and enter a ticket to win supplies during week of June 18<sup>th</sup> – 23<sup>rd</sup>. Drawing will be held on June 25<sup>th</sup>.</p> <p>Recommendation to schedule activities that allow larger range of ages for children to participate together. Suggestions to plan Sweets &amp; Stem, Game Night, and Sign for Kids. Committee to continue planning.</p>	<p>Hurricane Preparedness Planning Committee</p> <p>Sponsor a program Planning Committee</p>	<p>06/2018</p> <p>Ongoing</p>
<b>Suggestion Box Review</b>	<b>Review Suggestions:</b> None			
<b>Center Programming and Center Appearance</b>	<b>Child Abuse Prevention Awareness:</b> Community Stepping Stones will be facilitating event.	Provide Pinwheels for Prevention Caregiver's Guide along with appropriate information regarding prevention.	Ligia	04/21/18
<b>Upcoming Center Events</b>	<p><b>Afterschool Reading Crew Registration:</b> Tues., April 10<sup>th</sup> @ 3:30-5:30pm</p> <p><b>Pinwheels for Prevention:</b> Sat., April 21<sup>st</sup> @ 9am</p> <p><b>Child Development Playgroup Registration:</b></p>	Attend and recruit others to attend.	FCAC	04/2018

	<p>April 23<sup>rd</sup> – 25<sup>th</sup> @ 9am – 3pm  <b>Ice Cream Social:</b> Friday, April 27<sup>th</sup> @ 11am</p> <p>Discussed other upcoming Center events: Mother’s Day, Father’s Day, and Family Olympics which is provided by St. Joseph’s Children’s Wellness and Safety Center.</p>	Suggestion to serve ice pops	Center Staff	4/27/18
<b>Announcements/Other/Adjourn</b>	<ul style="list-style-type: none"> <li>● <b>Announcements</b></li> <li>● <b>Next meeting date and time:</b> Tues, May 1<sup>st</sup> @ 6:00pm</li> <li>● <b>Adjourn meeting:</b> The meeting was adjourned at 7:45pm</li> </ul>			