

Children’s Board Family Resource Centers in Brandon
MINUTES - Family Community Advisory Council Meeting
Date: 7/11/2017

In Attendance: Muthoni Harris, Erica Knight Merritt, Lydia Cortes, Elice Robetor, Dawn Ivey, Jackie Mentor, Cindy Samson, CJ Ivey, Maria Diez, Lori Valencia-Ebel, Danielle Soler, and Ligia Vigo

Agenda Item	Discussion	Action(s) to be Taken	Responsible Person(s)	Date Due
Approval of Minutes	Last month’s minutes were reviewed and approved.			
Data Review	<p>Monthly demographics and utilization: Reviewed the ANTS™ Utilization data for the month of May 2017.</p> <p>FCAC Attendance: Council met goal with 6 members attended at least 7 meetings.</p>			
Topics for Review from Partnership Meeting	<p>Volunteer Policy: Children’s Home Network has finalized adult and teen volunteer policy. Applications are available.</p> <p>Department of Children’s Services – Family Counseling (use of facility): New counselor who is trilingual will be available to see families at Center.</p>			
Budget Update and Decisions	<p>Budget Update: Current balance is \$221.08.</p> <p>Planning Committees:</p> <ul style="list-style-type: none"> • Hurricane Preparedness – \$198.83 was spent on hurricane preparedness supplies for door prizes. Participants will receive a ticket during June. Winners will be announced at end of month. Hurricane guides and pamphlets are available in front lobby. • Summer Programming – continues through July. Council budget has been utilized for several events: 4 Mad Science, 3 Bricks for Kidz, and End of Summer Party. 	Remaining balance will be spent on End of Summer Party in July.	Center	9/2017
Suggestion Box Review	<p>Review Suggestions: You need to remove the glass tables, they are</p>	Will discuss with Healthy Start Coalition	Ligia	7/2017

	dangerous for the kids.			
Center Programming and Center Appearance	Child Development Playgroup Registrations: July 31 st , Aug. 1 st & 2 nd @ 9am – 2pm	Attend and recruit others to attend.	FCAC	7/31-8/2
Upcoming Center Events	<ul style="list-style-type: none"> • ** Mad Science (Slime): Thurs, July 13th @ 10:30am (3-5 years)/11:30am (K-5th) • ++ Family Fun Night: Friday, July 14th @ 6pm • -- Teddy Bear Clinic: Thursday, July 20th @ 10:30am (3-5 years) • -- Teen Talk for Boys: Wednesday, July 12th @ 10am • -- Teen Talk for Girls: Thursday, July 20th @ 1pm • ++ myOn Story Time: Tuesday, July 25th @ 1pm • ** Bricks for Kidz: Wednesday & Thursday, July 26th & 27th @ 1pm • ** Lucky Cat Yoga: Thursday, July 27th @ 10am • -- End of Summer Party: Friday, July 28th @ 10am • ++ Learning Lab: Saturday, July 15th, 22nd, 29th @ 10:30am <p>Discussion regarding programming: When Center offers a range of activities with different registration processes, the following was suggested:</p> <ul style="list-style-type: none"> • Remember to add activities for infants • Create booklet combining all Center summer events (similar to public library) • Add quick blurbs on events because the information was hard to access • Add a legend on the calendar as a way to tell parent what they have to do to participate in the different events. 	Attend and recruit others to attend. KEY: ** Come in 15 minutes early ++ Just show up -- Register in advance	FCAC	Ongoing
		Share suggestions with Healthy Start Coalition	Ligia	7/2017

	Some outreach suggestions included Early Childhood Council Head Start			
Announcements/Other/Adjourn	<ul style="list-style-type: none">• Next meeting date and time: Tuesday, August 1st @ 6:00pm• Adjourn meeting: The meeting was adjourned at 7:31pm			