

**Children's Board Family Resource Centers in Brandon**  
**MINUTES - Family Community Advisory Council Meeting**  
**Date: 8/1/2017**

**In Attendance:** Muthoni Harris, Erica Knight Merritt, Jackie Mentor, Cindy Samson, Ken Roberson, Danielle Soler, and Ligia Vigo

Agenda Item	Discussion	Action(s) to be Taken	Responsible Person(s)	Date Due
<b>Approval of Minutes</b>	Last month's minutes were reviewed and approved.			
<b>Data Review</b>	<p><b>Monthly demographics and utilization:</b>  Reviewed the ANTS™ Utilization data for the month of June 2017.</p> <p><b>FCAC Attendance:</b> Council met goal with 6 members attended at least 7 meetings.</p>			
<b>Topics for Review from Partnership Meeting</b>	<b>Partnership Meeting:</b> Shared information handed out at Partnership meeting on 7/26			
<b>Budget Update and Decisions</b>	<p><b>Budget Update:</b> Current balance is \$11.08.</p> <p><b>Planning Committees:</b> Summer Programming - Council reviewed attendance summary of summer events</p> <ul style="list-style-type: none"> <li>• Teddy Bear Clinic: 7 children</li> <li>• Safesitter: 10 children</li> <li>• Teen Talk (Boys): 5 children</li> <li>• Teen Talk (Girls): 5 children</li> <li>• Puppet Workshop: 12 children</li> <li>• Signing for kids: 10-11 children</li> <li>• Bricks for Kids: 12 children (June 26) 10 children (July 26) 8 children (July 27)</li> <li>• Yoga: 3 children (June 29) 3 children (July 27)</li> <li>• Family Fun Night: 28 children (June 30) 9 children (July 14)</li> <li>• Mad Science: 19 children (3-5 y – June 15) 23 children (K-5<sup>th</sup> – June 15) 14 children (3-5 y – July 13) 10 children (K-5<sup>th</sup> – July 13)</li> <li>• Movie Time: 5 children (July 12)</li> <li>• End of Summer: 71 children (July 28<sup>th</sup>)</li> </ul>	<p>Discussed attendance for each event. Council suggested the following:</p> <ul style="list-style-type: none"> <li>• Yoga: include all ages to improve attendance</li> <li>• Teen programs are difficult – transportation may be a challenge since parents are working and parent may not be able to attend programs if required.</li> <li>• myON: set up is not optimal for learning and engaging – small laptop is used which is hard for children to see and some activities are not age appropriate.</li> <li>• Colors 2 You did a fabulous and fast job, family friendly, ask to come back to Center</li> </ul>		

		activities		
<b>Suggestion Box Review</b>	<b>Review Suggestions:</b> None			
<b>Center Programming and Center Appearance</b>	<b>Child Development Playgroup Registrations:</b> Aug. 2 <sup>nd</sup> @ 9am – 2pm	Attend and recruit others to attend.	FCAC	8/2
<b>Upcoming Center Events</b>	<ul style="list-style-type: none"> <li>• <b>Mad Science:</b> Friday, Aug. 4<sup>th</sup> @ 10am</li> </ul>	Attend and recruit others to attend.	FCAC	Ongoing
<b>Announcements/Other/Adjourn</b>	<ul style="list-style-type: none"> <li>• <b>Next meeting date and time:</b> Tuesday, Sept. 5<sup>th</sup> @ 6:00pm</li> <li>• <b>Adjourn meeting:</b> The meeting was adjourned at 7:31pm</li> </ul>			