

Children's Board Family Resource Centers in Brandon
MINUTES - Family Community Advisory Council Meeting
Date: 10/2/2018

In Attendance: Lydia Cortes, Elice Robetor, Allison Ball, Melissa Shields, John Shields, Harold Butts, Erica Knight Merritt, CJ Ivey, Anita Morales, Sandra Yip, Danielle Soler, and Ligia Vigo

Agenda Item	Discussion	Action(s) to be Taken	Responsible Person(s)	Date Due
Approval of Minutes	Reminder to sign in to ANTS™. Last month's minutes were reviewed and approved.			
Data Review	2017-2018 survey outcomes discussed: <ul style="list-style-type: none"> - Participants completed 507 Center surveys (goal is 500 surveys) - 8 FCAC members attended 7 or more FCAC meetings (goal is at least 5 members attend 7 meetings) - 4 success stories completed (goal is 4) 			
Topics for Review from Partnership Meeting	FCAC commitment form: Form to be signed.	Return signed forms to Ligia	FCAC/Ligia	10/2/2018
Budget Update and Decisions	Budget Update: Budget Balance: \$5.35 due to having to switch to a different projector that had been already purchased. New 2018-2019 budget: \$2500 Council decided on following budget allotment: \$400: Fall Festival \$400: Holiday Celebration \$400: Celebrating Diversity \$200: Hurricane Preparedness Fall Festival Planning Committee: face painting, games, crafts, and snacks are being planned as well as inviting St. Joseph's Children's Wellness & Safety Center to provide safety info.	Please see Danielle if interested in Fall Fest Planning Committee.	FCAC FCAC/Danielle	Ongoing 10/2/2018
Suggestion Box Review	Review Suggestions: Provide a reading program for reading comprehension, structuring sentences, organizing sentences, writing paragraphs to strengthen skills for 2 nd & 3 rd grade students.	Share with HSC and Reading Crew program	Ligia	10/2/2018

<p>Center Programming and Center Appearance</p>	<p>Event Planning Committee Sign-up: sign-up sheet passed to members for sign up.</p> <p>Literacy Activities: new story time for K-2nd grade and myON on Wednesday afternoons are being offered to support literacy and reading crew program. Allison Ball will be volunteering to do read aloud portion.</p> <p>Security Cameras: new security cameras were installed to monitor inside Center and outside building.</p>	<p>Sign up for Planning Committees</p>	<p>FCAC</p>	<p>Ongoing</p>
<p>Upcoming Center Events</p>	<p>Child Development Playgroup Registration: Wednesday, Oct. 3rd & Thursday, Oct. 4th @ 9am-3pm</p> <p>Afterschool Reading Crew Registration: Tuesday, Oct. 9th @ 3:45-5:30pm</p> <p>Storytime for Kindergarten – 2nd Grade: Wednesdays, Oct. 10th, 17th, 24th, & 31st @ 4-4:30pm</p> <p>myON Computer time: Wednesdays, Oct. 10th, 17th, 24th, & 31st @ 4:30-5:30pm</p> <p>Fall Festival: Thursday, Oct. 25th @ 11:30am</p>	<p>Attend and recruit others to attend.</p>	<p>FCAC</p>	<p>10/2018</p>
<p>Announcements/Other/Adjourn</p>	<ul style="list-style-type: none"> ● Announcements: Two new Children’s Board Family Resource Centers will open in 2019. One in Riverview and one in Temple Terrace. Locations to be announced. Jr League of Tampa would like to set up lending library in Center. Will be touring on Monday, Oct. 8th. Gannon University doctoral students approached the Center about creating tips/ideas for incorporating occupational therapy into activities. Also, low cost dance classes being offered at Dancing for Donations and YMCA gymnastics. ● Next meeting date and time: Tues, Nov. 6th @ 6:00pm ● Adjourn meeting: The meeting was adjourned at 7:15pm 	<p>FCAC recommended moving forward with both Jr League of Tampa lending library and Gannon University doctoral students’ manual of activities.</p> <p>One FCAC member shared experience with Gannon University students. They worked with their homeschool coop to talk to children about backpack awareness and also provided weekly activities to promote motor skills.</p>	<p>FCAC</p>	<p>10/2/2018</p>