

**Children's Board Family Resource Centers in Central Tampa**  
**MINUTES - Family Community Advisory Council Meeting**  
**Date: February 8, 2018 @ 6pm**

**In Attendance:** Wilma Garvin, Mary Johnson, Miguel Maysonety, Jodi Sullivan, Samuel Matos, Jose Santos, Carolyn Nelson, Elsa Ellis, Cheryl Fitzpatrick, and Ivelisse Melendez.

Agenda Item	Discussion	Action(s) to be Taken	Responsible Person(s)	Date Due
<b>Approval of Minutes</b>	Reminder to sign in ANTS. Last month's minutes were reviewed and approved.			
<b>Data Review</b>	<b>Quarter 1 Data Report (October – December 2017).</b> Reviewed Quarter 1 Report and Central Tampa Quarter 1 Report. <b>FCAC Attendance:</b> Goal- 5 members attend at least 7 meetings.	Shared report issued at Center Managers meeting	Cheryl	
<b>Topics for Review from Partnership Meeting</b>	<b>CBFRC Partnership Meeting:</b> Council members are encouraged to attend upcoming meeting: Q1 February 15 <sup>th</sup> @ NT, Q2 May 30 <sup>th</sup> @ Brandon, Q3 August 22 <sup>nd</sup> @ EC, and Q4- November 28 <sup>th</sup> @ TBD. Each meeting starts at 1:30pm. <b>National Nutrition Month-</b> March 2018: St. Joseph's Children's Wellness & Safety Center will provide a series of classes and event for both children and adults. <b>CBFRC First Aide/CPR Ecards:</b> St. Joseph's will no longer provide participants with a paper completion card the day of the class. AHA is transitioning to an Ecard system. Participants will need to provide an email to access their Ecards and print a copy for their employer.	Schedule classes and event with St. Joseph's staff.	Cheryl	February 2018
<b>Budget Update and Decisions</b>	<b>Budget Update:</b> The current balance is \$1,405.62. <b>School Refill:</b> Student enrolled in the Afterschool Reading Crew, Student Study Time, and members of the center received two composition books and pencils. The total amount spent was \$ 144.00.			
<b>Community Café</b>	None.			

<b>Suggestion Box Review</b>	<b>Review Suggestions:</b> None			
<b>Center Programming and Center Appearance</b>	<b>Celebrating Diversity:</b> Council members and staff discussed the program draft for the Celebration Diversity event scheduled on February 21 <sup>st</sup> @ 5:30pm.	Attend and recruit others to attend the event.	FCAC/Staff	February 2018
<b>Upcoming Center Events</b>	<b>New Program: Afterschool Reading Crew:</b> Registration for the first Ready to Learn program is scheduled on Monday, January 29 <sup>th</sup> from 3:30-5pm. The classes begin on Monday, February 5 <sup>th</sup> , 12 <sup>th</sup> , 19 <sup>th</sup> , & 26 <sup>th</sup> @ 3:30pm.	Share flyer with the public and encourage families to register.	FCAC	ongoing
<b>Announcements/Other/Adjourn</b>	<ul style="list-style-type: none"> <li>• <b>Next meeting date and time:</b> Thursday, March 8<sup>th</sup> @ 6pm.</li> <li>• <b>Adjourn meeting:</b> The meeting was adjourned at 7:30pm</li> </ul>			