

**Children's Board Family Resource Centers in Central Tampa**  
**MINUTES - Family Community Advisory Council Meeting**  
**Date: March 8, 2018 @ 6:00pm**

**In Attendance:** Mary Johnson, Wilma Garvin, Elsa Ellis, Napoleon Ellis, Jose Santos, Carolyn Nelson, Pastor Miguel Masonite, Ivelisse Melendez, and Cheryl Fitzpatrick.

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action(s) to be Taken</b>	<b>Responsible Person(s)</b>	<b>Date Due</b>
<b>Approval of Minutes</b>	Reminder to sign in to ANTS. Last month's minutes were reviewed and approved.			
<b>Data Review</b>	<b>Q1 Date Report</b> (October – December 2017): Reviewed report for Q1. FCAC Attendance: Members to meet target of 5 members attend at least 7 meetings.			
<b>Topics for Review from Partnership Meeting</b>	<b>Partnership Meeting:</b> Shared information the February 15 <sup>th</sup> partnership meeting.			
<b>Budget Update and Decisions</b>	<b>Current Budget:</b> \$1,273.38. <b>School Refill:</b> A total of \$200.00 dollars was allocated. A total of \$127.62 dollars were spent on pencils and composition books to distribute at the center. <b>Cultural Celebration:</b> A total of \$250.00 was allocated. A total of \$214.00 was spent on food, educational toys, and decorations for the cultural displays.	The Hurricane Preparedness event is scheduled for June 2018. FCAC members developed an agenda including items to purchase.	FCAC and Center Manager	6/2018
<b>Suggestion Box Review</b>	No suggestions were submitted.			
<b>Center Programming and Center Appearance</b>	<b>CBFRC/HSC:</b> Hired a new Program Manager (Ms. Mary Drovie) <b>Child Abuse Prevention Awareness in April:</b> Center is planning to set up a safety information table, schedule the Hillsborough County Fire Reuse Truck visit, and show a video of Fire Safety.	Members recommended providing information on various safety programs and activities.	Center Staff	4/2018
<b>Upcoming Center Events</b>	Please review March 2018 calendar.			
<b>Announcements/Other/Adjourn</b>	<ul style="list-style-type: none"> <li>• Announcements</li> <li>• Next Meeting: April 12, 2018 @ 6pm</li> <li>• Adjourn meeting: The meeting was adjourned at 7:45pm.</li> </ul>			

