

**Children’s Board Family Resource Centers in Central Tampa
MINUTES - Family Community Advisory Council Meeting
Date: Thursday, May 10, 2018 @ 6:00pm**

In Attendance: Wilma Garvin, Carolyn Nelson, Dr. Samuel Matos, Nicole Chapman, Elsa Ellis, Ivelisse Prasca, & Cheryl Fitzpatrick.

Agenda Item	Discussion	Action(s) to be Taken	Responsible Person(s)	Date Due
Approval of Minutes	Reminder to sign into ANTS. Last month’s minutes were reviewed and approved.			
Data Review	ANTS III Data System: New system has been installed and currently conducting update on members files.	Working on retrieving center data and reports.	HSC	ongoing
Topics for Review from Partnership Meeting	Ms. Mary Martinez-Drovie, Program Manager	Ms. Drovie will conduct myOn Training for Center staff.	Ms. Mary Drovie	ongoing
Budget Update and Decisions	The Current Budget: \$1,272.38. Hurricane Preparedness Event: A total of \$250.00 is allocated for this event. Summer Programming: FCAC voted to fund the Mad Science Workshops (2) and the Puppet Show in August 2018. Additional summer programming will be discussed at the June 2018 meeting including a Yoga Class for families.	FCAC members generate new ideas for summer programming. Follow-up with yoga instructor to secure fee and schedule availability.	Center Director	7/2018
Suggestion Box Review	None			
Center Programming and Center Appearance	Mother’s Day Event: FCAC assisted with planning the “Relax, Renew, & Restore” including a donation of sugar scrub jars for each participant. Infant Sign Language Class- A total of 17 families signed up for this class. The class is scheduled for June 13 th , 20 th , & 27 th @ 1:00pm.			
Upcoming Center Events	<ul style="list-style-type: none"> • Tuesday, May 22nd @ 5:30pm- Mother’s Day Celebration. • Monday, May 21st @ 3:30pm – After School Reading Crew Registration. 	Attend and recruit other individuals and families.	FCAC	5/2018

	<ul style="list-style-type: none">• Tuesday, June 5th @ 9am- Safe Sitter Class			
Announcements/Other/Adjourn	<ul style="list-style-type: none">• Announcements• Next meeting date and time: Thursday, June 14, 2018 @ 6:00pm• Adjourn meeting: The meeting was adjourned at 7:30pm.			