

Children’s Board Family Resource Centers in Central Tampa
MINUTES - Family Community Advisory Council Meeting
Date: Thursday, July 12, 2018 @ 6:00 pm

In Attendance: Wilma Garvin, Carolyn Nelson, Dr. Samuel Matos, Mary Johnson, Jodi Sullivan, Nicole Chapman, Mary Martinez-Drovie, Nakisha Nicaisse, Ivelisse Prasca, and Cheryl Fitzpatrick.

Agenda Item	Discussion	Action(s) to be Taken	Responsible Person(s)	Date Due
Approval of Minutes	Reminder to sign into ANTS. Last month’s minutes were reviewed and approved.			
Data Review	ANTS III Data System: New system has been installed and currently conducting update on members files.	Working on retrieving center data and reports.	HSC	ongoing
Topics for Review from Partnership Meeting	Partnership Meeting – August 22, 2018. Discuss Quarter 3: Year 15 report. All FCAC members are invited to attend.	Attend Partnership Meeting.	FCAC/Center Staff	
Budget Update and Decisions	The Current Budget: \$382.90* The current budget includes allocations for the Hurricane Preparedness and 3 Summer events. FCAC Sponsored Programs: Hurricane Preparedness, Mad Science Workshops (2), Puppet Show, and Yoga for Parents & Children event.	FCAC recommended the Center set up a Hurricane Preparedness Resource Table. FCAC allocated funds for summer program activities.	CT Staff - completed Center Manager	Ongoing June – August 2018
Suggestion Box Review	Review Suggestions: FCAC member recommended to including the following information on the CT Closed Center Signs: <ul style="list-style-type: none"> • Specify reason for closure • Specify the time the center will re-open to the public for services. 	Add the reason(s) for closure and the specific time the center will re-open for services on Closure Signs. The center is closed during Playgroup Registration, MMC, and staff meetings.	Center Staff	On-going
Center Programming and Center Appearance	New Floor in the CT Breakroom. The Children’s Board will replace the floor in the breakroom in July 2018. The Center will be closed on the 2 nd and 4 th Saturday 2018.	Children’s Board.		
Upcoming Center Events	<ul style="list-style-type: none"> • Playgroup Registration- July 30th & 31 @ 9am – 3:00pm 	Attend and recruit other individuals and families.	FCAC	
Announcements/Other/Adjourn	<ul style="list-style-type: none"> • Next meeting date and time: Thursday, August 9, 2018 @ 6pm. • Adjourn meeting: The meeting was adjourned at 7:30pm. 			