

Children's Board Family Resource Centers in NORTH TAMPA
MINUTES - Family Community Advisory Council Meeting
Date: Thursday, February 2, 2017

In Attendance: Tanya Stevens, Melissa Asencio, Marisa Mowat, Sunnie Finkle, Alicia Miller, Anuksha Varghese, and Gwendolyn Wheeler

Agenda Item	Discussion	Action(s) to be Taken	Responsible Person(s)	Date Due
Approval of Minutes (President and Recorder)	The meeting was called to order at 5:25 pm by Center Manager. January minutes were approved.			
Special Guest: Marisa Mowat	Ms. Mowat addressed questions that FCAC members had regarding the discontinuation of Annual passes.			
Data Review (Previous Month's Data)	December Utilization report was discussed and reviewed.			
Topics for Review from Partnership Meeting (From Center Manager Meeting or e-mails Received)	1st Quarter Partnership was announced for 3/29/17 at 1:30pm at CBFRC Central Tampa	Members with an interest to attend will contact Center manager directly via phone call or email prior to event.	Marisa Mowat & Center manager	3/29/17
Budget Update and Decisions (Center Manager and Treasurer)	-Updated Budget as of 2/2/17- \$1,067.37 -Members agreed by voting to sponsor Bricks for Kidz and Mad Science Workshop (k-5)			
Suggestion Box Review	None at this time.			
Center Programming and Center Appearance (Outreach Updates, Partnership Requests, Center Programming, Center Needs)	-Center manager announced March reading events at the Center in celebration of Dr. Seuss Birthday. Sunny Finkle would like to volunteer for Story Time -Celebrating Diversity-Members aware event on Saturday, February 25 th from 11am-12:30pm. -The Little Book Bus program was discussed with FCAC members and they approved the program to come to CBFRC NT	-Stay informed -Register with Center staff if attending -Manager will contact program director	-Center manager & staff -FCAC members & staff -Center manager	-March -TBD
Upcoming Center Events	CPR & First Aid 2/1, Saturday with Dad 2/11, Car Seat Class 2/14, Mobile Medical 2/15 from 10am-2pm, Dental Services 2/23, Playgroup's Registration March 20,22 & 24-see flyer & Immunizations only 2/27 Moffitt Cancer Center Workshop 03/04/17 @11am	-Calendar & Flyers for all upcoming events were offered to FCAC members, they were encouraged to collect them from displays before leaving the Center.	-FCAC members	
Announcements/Other/Adjourn (Upcoming Meetings: FCAC, Partnership, Subcommittee Meetings)	Next meeting: Thursday, March 4 th , 2017 from 5pm-6:30 Meeting Adjourned at 6:30 pm by Center Manager.			