

**Children's Board Family Resource Centers in NORTH TAMPA**  
**MINUTES - Family Community Advisory Council Meeting**  
**Date: Thursday, April 6, 2017**

**In Attendance:** Anuksha Varghese, Maria Viteri, Shelia Brown, Gwendolyn Wheeler, Dorimar Siverio, Alicia Miller & Melissa Asencio

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action(s) to be Taken</b>	<b>Responsible Person(s)</b>	<b>Date Due</b>
<b>Special Guest: Amanda Keating</b>	Amanda went over the P3 program and the services available to the community. She also went over a variety of workshops and groups that will be offered at the Centers including CBFRC NT. She answered questions from the members.			
<b>Approval of Minutes</b> (President and Recorder)	The meeting was called to order at 5:36 pm by Center Manager. March minutes were approved.			
<b>Data Review</b> (Previous Month's Data)	February 2017 utilization report was discussed and reviewed.			
<b>Topics for Review from Partnership Meeting</b> (From Center Manager Meeting or e-mails Received)	Center manager provided a brief summary of the Partnership meeting from 3/29/2017			
<b>Budget Update and Decisions</b> (Center Manager and Treasurer)	<ul style="list-style-type: none"> <li>-Updated Budget as of 4/6/17- \$795.79</li> <li>-The Hurricane Preparedness Event was discussed and members agreed on the date &amp; items they wanted to provide to the first 20 families attending the event and 1 raffle item. Members like to stay within the same budget from last year about \$377 flexible.</li> <li>-Center manager announced the speaker from Hillsborough County Emergency Preparedness.</li> <li>-Members suggested to try secure a 2<sup>nd</sup> speaker, Center manager will reach out to Red Cross.</li> </ul>	Members will promote event		
<b>Suggestion Box Review</b>	None at this time.			
<b>Center Programming and Center Appearance</b> (Outreach Updates, Partnership Requests, Center Programming, Center Needs)	<ul style="list-style-type: none"> <li>-Center manager announced dates for several Triple P workshops at the Center coming this summer</li> <li>-Center manager announced the "Yo me cuido" program from Moffitt Cancer Center.</li> </ul>			

<b>Upcoming Center Events</b>	A Center calendar was provided to each member	Stay informed and share information with the community	FCAC members	
<b>Announcements/Other/Adjourn</b> (Upcoming Meetings: FCAC, Partnership, Subcommittee Meetings)	Members were reminded to visit our website and like our fb page Next meeting: Wednesday, May 11 <sup>th</sup> , 2017 from 5pm-6:30 Meeting Adjourned at 6:36 pm by Center Manager.			