

**Children’s Board Family Resource Centers in Town ‘N Country**  
**MINUTES - Family Community Advisory Council Meeting**  
**Date: March 16, 2017**

**In Attendance:** Sandra Burgess, Rafaela Alcantara, Martin Lopez, Aglay Perez, Hugo Jimenez, Deborah Armstrong, Maria Rodriguez, Daisy Carrasco, Miulvis Kivelier,

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action(s) to be Taken</b>	<b>Responsible Person(s)</b>	<b>Date Due</b>
<b>Approval of Minutes</b>	Deborah Armstrong, President, called the meeting to order. It was asked if everybody had signed into ANTS. Members read the minutes. A motion to approve the minutes was made by Martin Lopez and seconded by Deborah Armstrong.	Everybody signed into ANTS. Minutes were approved as read.	FCAC, Staff	
<b>Data Review</b>	<b>Monthly Demographics and Monthly Utilization:</b> The Center has been working hard to increase new membership. The increase was reflected in January’s report. New membership increased from 77 in December to 155 in January.  <b>FCAC Attendance:</b> No corrections.	Keep up the good work.	Staff, HSC, FCAC	
<b>Topics for Review from Partnership Meeting</b>	<b>Partnership Meeting:</b> Dated for 3/29 @ CBFRC, Central Tampa.  <b>FCAC Commitment Form:</b> This form was reviewed and explained by Lazora Jordan.	Deborah Armstrong will attend the Partnership Meeting.  Members reviewed the Commitment Form, agreed with it and signed it to show their commitment.	HSC	
<b>Budget Update and Decisions</b>	Budget Balance: \$2,079.68. Council members discussed supporting the budget for Mother’s Day.	The Council will give \$250 to support Mother’s Day.	FCAC, Lazora, HSC	
<b>Suggestion Box Review</b>	<b>Suggestion Box Review:</b> Sandra Burgess recommended to have parents keep the entry door to the play area closed while children are at play. She also recommended to place a safety lock on the playhouse door	Lazora Jordan said she will get staff and instructors to inform parents to keep the door closed as well as place a sign on the door to remind parents	Staff, Playgroup instructors, Center members.	

	to keep children from opening and closing it while at play.	of the same. Lazora also informed she will check to see if she could place some type of safety lock on the playhouse door.		
Center Programming and Center Appearance	Children's Services Child and Family Counseling Program- Luci Serrano, guest speaker.	Luci Serrano spoke to the group and answered questions about the Children's Services Counseling program.		
<b>Upcoming Center Events</b>	Earth day Celebration: April 7 <sup>th</sup> , 10:30-11:30 Personal Safety Puppet Show: April 21 <sup>st</sup> , 10:00.	Promote and help pass out flyers.		
<b>Announcements/Other/Adjourn</b>	Meeting adjourned at 6:30 pm.	Next Meeting April 20th, @ 5:30	Lazora, FCAC	4/20/17