

**Children's Board Family Resource Centers in Town 'N Country
MINUTES - Family Community Advisory Council Meeting**

Date: July 20, 2017

In Attendance: Sandra Burgess, Mayra Lopez, Victor Padilla, Daisy Carrasco, Rafaela Alcantara, Deborah Armstrong, Miulvis Kivelier

Agenda Item	Discussion	Action(s) to be Taken	Responsible Person(s)	Date Due
Approval of Minutes	Deborah Armstrong, President, called the meeting to order. It was asked if everybody had signed into ANTS. Members read the minutes. A motion to approve the minutes was made by Mayra Lopez and seconded by Victor Padilla.	Everybody signed into ANTS. Minutes were approved as read.	FCAC, Staff	
Data Review	Monthly Demographics and Monthly Utilization: It was noted that One Time events in June was higher in June than any other month. FCAC Attendance: No corrections.	Keep up the good work.	Staff, HSC, FCAC	
Topics for Review from Partnership Meeting	Partnership Meeting: Partnership Meeting is July 26 th at CBFRC in South County.			
Budget Update and Decisions	Balance in budget is \$959.97. The Council discussed ideas for spending the budget.	The Council decided to purchase book bags and school supplies for center participant children in grades kindergarten through third. It was decided to only promote within the center. The Council decided to spend \$300 for book bags and school supplies. \$200.00 for Grandparent's Day and any remaining can be used for the Conversational English class or any center's need.	FCAC, Lazora	
Suggestion Box Review	Suggestion Box Review: None			

Center Programming and Center Appearance	Discussed needs of Conversational English Class and other center programs.	Remaining funds from the budget can be used on Center programs.		
Upcoming Center Events	<p>Book Fair, July 24th 11:00-5:00 and 25th, 10:00- 5:00.</p> <p>Game Day, July 31st 10:00-12:00.</p> <p>Playgroups Registration, August 9th and 10th 9:00-2:00 and 11th, 9:00-12:00.</p>	Promote and help pass out flyers.	Staff, FCAC, HSC	
Announcements/Other/Adjourn	Meeting adjourned at 6:30 pm.	Next Meeting August 17, @ 5:30	Lazora, FCAC	8/17/17