

**Children's Board Family Resource Centers in Town 'N Country
MINUTES - Family Community Advisory Council Meeting**

Date: August 17, 2017

In Attendance: Sandra Burgess, Mayra Lopez, Victor Padilla, Rafaela Alcantara, Deborah Armstrong, Aglay Perez, Hugo Jimenez, Maria Rodriguez, Jeannette Carrasco

Agenda Item	Discussion	Action(s) to be Taken	Responsible Person(s)	Date Due
Approval of Minutes	Deborah Armstrong, President, called the meeting to order. It was asked if everybody had signed into ANTS. Members read the minutes. A motion to approve the minutes was made by Mayra Lopez and seconded by Deborah Armstrong.	Everybody signed into ANTS. Minutes were approved as read.	FCAC, Staff	
Data Review	Monthly Demographics and Monthly Utilization: Data looks good. FCAC Attendance: No corrections.	Keep up the good work.	Staff, HSC, FCAC	
Topics for Review from Partnership Meeting	Partnership Meeting: We are near the end of the budget year. The new year starts in October.		FCAC, Lazora	
Budget Update and Decisions	Balance in budget is \$452.63. The Council discussed ideas for spending the budget.	The Council decided to purchase a white board for the Conversational English class and to support the Grandparents event with the remaining funds.	FCAC, Lazora	
Suggestion Box Review	Suggestion Box Review: None			
Center Programming and Center Appearance	Back to School Book bag Event: Council discussed this event and felt the Center's families needed it and it went well. Walgreens- Requesting for Use of Facility to give free flu shots to this community for adult participants without insurance.	The Council voted yes to Walgreens Use of Facility's Request for flu shots.	FCAC, Lazora FCAC, Lazora, HSC	

	Giving Thanks: The Council discussed the Giving Thanks event in November.	The Council decided they will support the Giving Thanks event in November by having a raffle for turkeys and chicken.	FCAC, Lazora, HSC	
Upcoming Center Events	<i>Volunteer Appreciation, Aug. 29th, 5:00-6:30</i> <i>Grandparent's Day- Sept. 26th, 11:00-1:00</i>	Attend Promote and help pass out flyers.	Staff, FCAC, HSC	
Announcements/Other/Adjourn	Meeting adjourned at 6:30 pm.	Next Meeting September 21, @ 5:30	Lazora, FCAC	9/21/17